

KENDRIYA VIDYALAYA NO -2 SALT LAKE , KOLKATA
LIST OF COMMITTEES FOR THE SESSION 2023-24 (Modified as on 21/09/2023)

SI No	Departments	Sub-Departments	Head of the Committee	Name of The Teachers	Signature		
1	ACADEMIC ADVISORY COMMITTEE/NEP 2020 Implementation/ Learning Gaps and their Programme for Bridging them/Panel Inspection/Vidyalaya Plan/Assessmemt/NIPUN/ FLN/Toy Based Pedgogy/Demo lesson Plan(Staff Meetings)/Conduct of VMC	Secondary	Dr. Vimal Kant ,V.P I/C Mr Manoj Kumar PGT(History) will keep all the records of meetings	Mrs. Shubhra Chaudhuri , PGT(Chem.)			
				Mr Bhupindra Sinha PGT Physics			
				Sh. S.K.Malakar, PGT (CS)			
				Mrs Indrani Sen Gupta PGT (Eco)			
				Mr Manoj Kumar PGT History			
				Mr Kam Raju PGT Eng			
				PGT Maths (SM)			
		Mr. Partha Saha, TGT(Math)					
	Primary	Mrs.Sujata Samadder (HM)	Mr Vivekananda Roy, PRT				
			Mrs. Indrani Biswas, PRT				
2	EXAMINATION.	Internal Sec.	Mr. Bhupendra Sinha , PGT(Phy) I/C	Mr. Partha Saha, TGT(English)			
				Mrs. Trisha Biswas, PGT(Chem)			
				Mr. Kam Raju, PGT(Eng)			
		CBSE	Mr. Kam Raju, PGT(English) I/C	Sh. S.K.Malakar, PGT (CS) Co I/C			
				Mr. D Paul, TGT(WE)			
		Primary	Mr Vivekananda Roy, PRT I/C	Mr. Mithun Sarkar, PRT			
				Mr. Arijit Rout, PRT			
		External	Mr. D Paul, TGT(WE) I/C	Mr. Kam Raju, PGT(Eng)			
				Mr. D S Jadwal PRT			
				Mr Sambuddha Das CI			
		3	ADMISSION and daily enrollment		Mrs. I . Sengupta, PGT(Eco) I/C	Mr.S.K.Malakar,PGT,CS	
						Mr. Pintu Kumar, TGT(SST)	
Mr.Pralay Ghosh,TGT Eng							
Ms. Anjali, PRT							
Ms Smriti Dang,PRT							
4	TIME-TABLE	Secondary	Mr. Kam Raju, PGT(English) , I/C	Mr. Partha Saha, TGT(Math)			
				Mrs. Kaberi Dasgupta, TGT(Maths)			
		Primary	Mr. Ranjit Kumar Modak, PRT I/C	Ms. Sabitha Krishna, PRT			
				Mr Mukesh Kumar PRT			
5	DISCIPLINE COMMITTEE	Secondary	Mr, Ajay Kumar Chakrabarty, I/C	Mrs. Trisha Biswas, PGT(Chemistry)			
				Mr Partha Saha, TGT(Maths)			
				Mrs. Rita Bhattacharya, TGT(Eng)			
				Mr. Hare Ram Jha, TGT(Sanskrit)			
				Mr. Manoj Kumar, PGT(History)			
		All Class And Subject Teachers					
		Primary	Mrs.Indrani Biswas	Mr.Vivekanand Roy			
				Ms Smriti Dang			

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प्राचार्य/Principal
केन्द्रीय विद्यालय-२
Kendriya Vidyalaya-2
साल्ट लेक/Salt Lake
कोलकाता/Kolkata-106

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SI No	Departments	Sub-Departments	Head of the Committee	Name of The Teachers	Signature
6	BUILDING MAINTAINANCE(R&M) DRINKING WATER,		Mr Debasish Paul, TGT(WE) I/C	Mr. R B Mishra , PGT(Geo)	
				Mrs Trisha Biswas PGT (Chem.)	
				Mr Vivekananda Roy, PRT	
				Mr. Rakesh Bihari Mishra,	
				Mrs.Sujata Samadder (HM)	
7	HEALTH, HYGIENE and CLEANLINESS entire School including Washrooms	Secondary	Mrs Trisha Biswas, PGT(Chemistry)I/C	Mr.Kaushik Sarkar, TGT(AE) Co I/C	
				Mrs. Sabita Hira , TGT Sc	
				Mr R P Mahato, TGT(Bio)	
		Primary	Mrs Sujata Samadder (H.M) I/C	Mr.Ranjeet Modak PRT	
				Mr D S Jadwal PRT	
8	FURNITURE		Mr Manoj Kumar, PGT(Hist) I/C	Mr. Debasish Paul, TGT(WE)	
				Mr. Pintu Kumar, TGT(S.St)	
				Mrs Raushan Prawin TGT S. St	
				Mr Vivekanand Roy PRT	
9	LIBRARY COMMITTEE	Secondary	Mrs. Kajal Singh, (Lib.)I/C	Dr. Vimal Kant, VP/SMT	
				Mr. Bhupendra Sinha, PGT(Phy)	
				Mr. Janardan Sharma, PGT(Eng)	
				Mr R B Mishra, PGT(Geo)	
		Mr H R Jha			
Primary	Mrs Sujata Samadder (H.M) I/C	Mr. V Roy, PRT			
10	CCA COMMITTEE (SECONDARY)/Students' Council/AKAM and other events	Secondary	MR. J. Sharma, PGT (Eng) I/C	Mr.H.R.Jha,TGT SKT	
				Mrs. Kajal Singh, (Lib.)	
				Ms.Avani Khilari,TGT ENG	
				Mr Kaushik Sarkar TGT (AE)	
				Mrs Rita Bhattacharya, TGT(Eng)	
		Mr Pralay Ghosh			
		Primary	Ms. Indrani Biswas,PRT I/C	Mrs Sonali Das Gupta, Music Teacher	
		Ms. Sabitha Krishna, PRT			
11	SPORTS COMMITTEE & SBSB/Escort Duty	Secondary	Mr Ajay Kumar Chakrabarty, TGT(P&HE) I/C	Mr. R.B. Mishra, PGT(Geo)	
				Sh. S.K.Malakar, PGT (CS)	
				Mrs. Kajal singh, Librarian/Escorting Duty I/C	
				Mr.Mukesh Kumar,PRT	
				Mr. D S Jadwal PRT	
				Mr Mukesh PRT	
				Mr. Ashim Modak, Sports Coach	
				Mr.Mukesh Kumar,Yoga teacher	
				Mr.Janardan Sharma,PGT Eng	
12	SCOUTS & GUIDES	Secondary	Mr A K Chakrabarty, TGT(P&HE) I/C	Mr. Manoj Kumar, PGT(History)	
				Mr. Ram Pukar Mahato,TGT(Sci)	
				All Trained Teacher,	
	CUB - BULBUL	Primary	Mr Vivekananda Roy, PRT (Cub – Bulbul, I/C)	Mr.Ranjeet Modak PRT,Mrs Sonali Dasgupta,PRT Music&All trained Teachers	
13	PURCHASE COMMITTEE(LPC)	VMC Apporved	Dr. Vimal Kant, VP I/C	Mr Indrani Sengupta, PGT(Eco.)	
				Mr. Vivekananda Roy, PRT	
				In-charge of the Department	



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14	WEB-SITE COMMITTEE/ MONTHLY REPORT/UBI PORTAL/Govt. Min./MIS/UBI/CBSE/ U- DISE/Facebook / Twitter/Youtube/Online Training		Sh. S.K.Malakar, PGT (CS)) I/C	Mr. P Saha, TGT(Maths)	
				Mr Pintu Kumar TGT	
				Mr. Ranjit Kumar Modak, PRT	
				Mr.Sambuddha Das Comp. Instructor	
				Mrs. Seema Bhowmick, Comp.Ins	
15	RECORD KEEPING(VARIOUS ACTIVITIES), STAFF MEETING , MINUTES AND RECORDS		Mrs Rita Bhattacharya	TGT Hindi	
				Mrs Kajal Singh Librarian	
				JSA (Vidyalaya Email and Posts, letters etc)	
16	FIRST-AID/Ambulance etc/Quick Response Team		Mrs. Sabita Hira, TGT(Bio) I/C	Doctor (Somdipa Ghosh)	
				Nurse(Promila Banerjee)	
				Ms. Raushan Praween, TGT(Soc.Sci)	
				Mr.Kaushik Sarkar , TGT(AE)	
				Mrs. Rita Bhattacharya, TGT(Eng)	
				Ms. Suparna Basak, PRT	
17	RAJBHASHA		Mr. H.R. Jha, TGT(Sanskrit)	Mr. R.B.Mishra, PGT(Geo)	
				Ms. Minakshi Singh, PGT(Hindi)	
				Ms. Priya Shaw., TGT(Hindi)	
				Mrs Sujata Samadder, HM	
				Mrs Smriti Dang PRT	
				Mr. Sambuddha Das, Comp. Ins	
18	GUIDANCE AND COUNSELING	Secondary	Mrs Shubhra Chaudhuri I/C	Mr.Kamal Sharma,PGT Comm.	
		Primary		Ms. Purbasha Ghosh, Spl Educator	
				Mrs. Kajal Singh, TGT(Lib)	
				Mrs. Indrani Biswas, PRT	
19	DISASTER MANAGEMENT/Fire Safety	Secondary	Mr Debasish Paul, TGT(WE) I/C	Mr Ajay Kumar Chakrabarty, TGT(P&HE)	
		Primary		Mr.Kaushik Sarkar , TGT(AE)	
				Mr R B Mishra, PGT(Geo)	
				Mr R P Mahato, TGT(Bio)	
				Mrs.Sujata Samadder, HM, I/C	
				Ms. Anjali, PRT	
20	VIDYALAYA PATRIKA AND NEWS LETTER/Monthly Digital Magazine	Secondary	Mr. Janardan Sharma, PGT(Eng), I/C	Ms. Minakshi Singh, PGT(Hindi)	
		Primary		Mr. Kamraju, PGT(Eng)	
				Mr.Pralay Ghosh,TGT Eng	
				Ms.Avani Khilari,TGT ENG	
				Mr Hare Ram Jha, TGT(Sanskrit)	
				Mrs Kajal Singh Librarian	
				Mr Kaushik Sarkar TGT(AE)	
				Ms. Indrani Biswas, PRT	
				Mr. Mithun Sarkar, PRT	
				Ms. Satarupa Dutta,PRT	
				Ms. Sumana Malla, PRT	
			All The Class Teachers		

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21	EXCURSION & TREKKING	Secondary	Mr A K Chakraborty , TGT(P&HE) I/C	Mr.R.B.Mishra,PGT Geo	
				Mr Janardan Sharma, PGT(Eng)	
				Mr.Kaushik Sarkar, TGT(AE)	
				Mr Vivekananda Roy, PRT I/C	
		Primary		Ms. Anjali, PRT	
				Mr. Ranjit Kumar Modak, PRT	
22	PTA MEETINGS	Secondary	Mrs Subhra Chaudhuri, PGT Chem.	Mr. Janardan Sharma, PGT(English) Sr.SECONDARY PTM	
		Primary		Mrs. Kaberi Dasgupta, TGT(Maths)SECONDARY PTM Mrs. Sujata Samadder (HM), I/C PRIMARY PTM	
23	OLYMPIAD	Maths	Mrs. Kaberi Dasgupta, TGT(Maths) I/C	Mr.Soham Dasgupta, PGT(Maths)	
				All TGT Maths	
		Science	Mrs Trisha Biswas, PGT(Chemistry)I/C	Mr. RP Mahato, TGT(Bio)	
				Ms. Tania Upadhyay, PGT(Bio)	
		Cyber	Sh. S.K.Malakar, PGT (CS), I/C	Mr.Sambuddha Das Comp. Instructor	
				Mrs. Seema Bhowmick, Comp.Ins Mr. Vivekananda Roy, PRT I/C	
Primary		Mr. R K Modak, PRT			
			Mr. Mithun Sarkar, PRT		
24	SCIENCE EXHIBITION/ NCSC/ JIGYASA/ MANAK/ INSPIRE/ ATL/IDEA Registration		Ms Subhra Chaudhuri, PGT(Chem) I/C	Mr R P Mahato, TGT(Bio)	
				Mrs.Sabita Hira,TGT Bio	
				Ms. Tania Upadhyay, PGT(Bio)	
				All Science Teachers	
25	SOCIAL SCIENCE EXHIBITION/EBSB CLUB		Mr. Manoj Kumar , PGT(Hist) I/C	All Social Science Teachers	
				Mrs Rita Bhattacharya, TGT(Eng)	
				Mr. Pintu Kumar, TGT(S.St)	
				Ms. Indrani Biswas, PRT	
				Ms. Minakshi Singh , PGT(Hindi)	
26	CULTURAL CLUB		Mr. H R Jha, TGT(Sanskrit) I/C	Ms. Raushan Prawin, TGT(SST)	
				Mr. Sonu Kumar Gupta, TGT (Hindi)	
				Mrs. Malancha Rath, TGT(English)	
				Mrs. Sonali Dasgupta, PRT (Music)	
27	NATURE CLUB/ Green School Programme		Mr. R.B Mishra, PGT(Geo) I/C	Mrs Savita Hira TGT(Science)	
				Mr. RP Mahato, TGT(Bio)	
				Ms. Raushan Praween, TGT(SST)	
28	ALUMNI		Mrs Shubhra Chaudhuri PGT Chem. I/C	Mr Janardan Sharma, PGT(Eng)	
				Mrs. Kaberi Dasgupta, TGT(Maths)	
				Mr Pintu Kumar TGT(S.St)	
29	TLM AND OTHER EXHIBITION & Purchase Record		Mr. V Roy, PRT I/C	Mr.Indrani Biswas, PRT	
				Mr R K Modak, PRT	
30	SUBJECT COMMITTEE	Secondary	All Sr Most PGTs	PGT and TGT of concerned subjects	
			Mrs. Sujata Samadder, HM	All PRTs	
31	CCT/AI/ICT/Vidyalaya Inspection Tools/Assessment/ E_class room operation	Secondary	Mr. S K Malakar, PGT(CS) I/C 	Mrs. Sabita Hira, TGT(Bio)	
				Mr. Partha Saha , TGT (Math)	
		Primary	 प्राचार्य/Principal केन्द्रीय विद्यालय-२ Kendriya Vidyalaya-2 साल्ट लेक/Salt Lake कोलकाता/Kolkata-106	Mrs. Kajal Singh, TGT(Lib)	
			Ms.Anjali, PRT		

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32	ICC(Internal Complaint Compaint Committee/Posh		Mrs Indrani Sengupta, PGT(Eco) I/C	Mr. Partha Saha, TGT(Maths)		
				Mrs. Kajal Singh, TGT(Lib)		
				Mrs. Indrani Biswas, PRT		
				NGO Member from the Regional Office(for POSH only)		
33	Students Complaint/Parents Grievance Committee/Students Safety Security (Monthly Meeting must be conducted and report		Mr Vimal Kant,VP	Mrs Shubhra Chaudhuri PGT(Chem.)		
				Mrs Sujata Samaddar HM	Mr Bhupindra Sinha PGT Physics	
					Mrs. Indrani Sengupta PGT(Eco)	
34	CANTEEN/Stay Arrangements		Sh. Manoj Kumar PGT (History)	Mrs Savita Hira TGT(Science)		
				Mr.D.Pal,TGT,WE		
				Mrs. Kajal Singh, Librarian		
35	Vidyalaya Flags		Mr. Ajay Kumar Chakrabarty, TGT(P&HE) I/C	Mr. Pintu Kumar, TGT(S.St)		
				Mr Kaushik Sarkar TGT(AE)		
				Mr.Mukesh Kumar,Yoga teacher		
				Mr.Asim Modak,Games Coach		
36	Observation of Days/Sweet Distribution on National Festival		MR. J Sharma, PGT (Eng) I/C	Mr D. Paul TGT(WE)		
					Mr. H.R.Jha, TGT(Sanskrit)	
				Ms. Indrani Biswas,PRT I/C	Mr.Ranjit Kumar Modak,PRT	
37	RESOURCE ROOM MANAGEMENT / LANGUAGE LAB	Secondary	Mr. Janardan Sharma, PGT(Eng) I/C	Mr. Janardan Sharma, PGT(Eng) I/C		
		Primary		Mr.Kamraju,PGT ENG		
				Mrs.Sujata Samadder, HM I/C		
				Mr.Vivekanand Roy,PRT		
		Ms. Sulagna Banerjee, PRT				
38	NEP RELATED MATTER	Secondary	Dr. Vimal Kant(VP), I/C	Mrs Shubhra Chaudhuri PGT(Chem.)		
				Mrs. Kaberi Dasgupta TGT(Maths)		
	ACADEMIC LOSS COMPENSATION PROGRAMME	Senior	Mrs Shubhra Chaudhuri PGT Chem I/C	Mr RB Mishra, PGT(Geo)		
		Primary	Mrs Sujata Samaddar HM	Mr.Bhupender Sinha,PGT PHY		

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39	PHOTOGRAPHY		Mr Kasuhik Sarkar TGT (AE)	Mr.Pintu Kumar,TGT SST	
				Mr. Mithun Sarkar PRT	
40	Welcome of VIPs/Refreshment		Mrs. Rita Bhattacharya,TGT(ENG)	Mr Vimal Kant VP	
				Mrs Kajal Singh Librarian	
				Ms. Anjali , PRT	
41	Kanyashree and other State Related matter		Mrs. Kaberi Dasgupta, TGT(Maths) I/C	Mr. Partha Saha, TGT(Math)	
				Ms.Avani Khilari,TGT ENG	
				Mrs. Seema Bhowmick, Comp.Ins	
42	Student all round development and Skill Education	ACP	Mrs Kaberi Dasgupta I/C	Mrs. Kajal Singh, TGT(Lib)	
				Mr Kaushik Sarkar TGT AE	
		AEP ON LIFE SKILL/Skill Based Education/ Bagless day Programme	Mrs. Trisha Biswas, PGT(Chem) I/C	Mr. P Saha , TGT(Maths)	
				Mrs. Kaberi Dasgupta, TGT(Maths)	
				Mr. R.P. Mahto, TGT(Bio)	
				Mr.Kaushik Sarkar, TGT(AE)	
		NCC	Mr Pintu Kumar TGT S.Soc I/C	Mrs Avnita Khiladi TGT English	
				Mr. Pralay Ghosh TGT English	
43	Pre-Arriaval/Lunch/Departure(Duty Incharge & Daily Monitoring)		Mr Kamraju PGT(English)	Mr R B Mishra, PGT(Geo)	
				Mr Ajay Kumar Chakrabarty, TGT(P&HE)	
				Mr. Sambuddha Das, Computer Instructor	
44	Media & Publication		Mr.H.R. Jha, TGT(Sanskrit)	Mr. A.K . Chakraborty, TGT (PH&E)	
				Mr Kaushik Sarkar TGT AE	
45	Pay Bill Verification/CS 54/Income Tax		Mr Bhupindra Sinha PGT (Physics)I/C	PGT Maths	
				Mr Kaushik Sarkar TGT(AE)	
				Mrs Kaberi Dasgupta TGT(Maths)	
				Mr. Partha Shah TGT (Maths)	
46	Digital DATA PLATFORM		Sh. Vimal Kant,VP	Mr S K Malakar, PGT (CS)	
				Sh Kam Raju (Staff Related/CBSE)	
				Sh. Bhupindra Sinha (Exam Internal)	
				Mrs. Indrani Sen Gupta (Admission)	
				Mr Debasis Paul, Building , R& M	
				Mr Ajay Kumar Chakrabarty, TGT(P&HE)	
				Mr Hare Ram Jha, TGT(Sanskrit)	
				Mr. Pintu Kumar (Admission/Enrollment)	
				Mr. Janardan Sharma (CCA)	
				Mr R K Modak, Primary	
				Mr Dhananjay Kumar, Office	
47	Capacity Building Programme for Teachers/PM Shree Programme/Bal Vatika/Innovation/IDEA		Dr. Vimal Kant, VP	Mrs Subhra Chaudhari (IDEA Registration)	
				All PGT & TGT Science	
				Mr. S.K. Malakar, PGT(CS)	
				Mr Manoj Kumar	
				Mrs. Sujata Samadder, HM	

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48	GEM Buying		Buyer	Sh.Vimal Kant VP Sh. S K Malakar PGT(CS)	
			Consignee	Mr Manoj Kumar PGT History	
			Paying Authority	Mr Dhananjay Kumar, Office	
49	Security Guard		Mr D. Paul WE	Mr Kamraju PGT (English)	
				Mr R K Modak, PRT	
50	Beautification Gardening /Nature Garden		Mr Savita Hira TGT Science	MR R P Mahto TGT Science Mr. Kaushik Sarkar TGT AE Mr Pintu Kumar TGT Mr Mukesh Kumar PRT	
51	Class Safety I/C Ensure Hazards free class rooms		Mr D Paul TGT(WE)	All the class Teachers/Co Class Teachers are fully responsible to supervise their classes early in the morning before the entry of students	
	Transport details regular movement of the students for daily commuting with the help		Mr R B Mishra PGT (Geo)	All Class Teachers	
52	Children with Special needs /Gifted		Mrs Savita Hira TGT Science	Mr Mukesh Kumar PRT Mrs Sujata Samadder, HM Mrs Purbasa Ghosh Spl Educator	
53	FLN/NIPUN/Balvatika/F UN DAY		Mrs Sujata Samaddar HM	Mr Vivekanand Roy PRT Mrs Indrani Biswas PRT Mrs Sonali Das Gupta, Music Teacher	
54	Police and Hospital Communication (for the conduct of events)		Mr Bhupindra Sinha I/C	Mr Komal Singh TGT English Mr Pralay Ghosh TGT English Mrs Smriti Dang PRT Mrs Kusum PRT Mr Chintush Kumar	
55	Bala/Vidyalaya Decoration/Signage inside the vidyalaya/Building Map/Cutouts of the Greatman etc.		Mr Kaushik Sarkar TGT AE	Mr Janardan Sharma, PGT(Eng) Mr D Paul TGT (WE) Mrs Kajal Singh Librarian Mr Vivekanand Roy PRT	

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